

**TALBOT COUNTY  
PUBLIC SCHOOLS  
EASTON, MD 21601**

**POLICY CODE  
10.7  
ADOPTED: 10/25/89  
APPROVED: 12/17/03  
REVIEWED: 08/02/10**

**ADMISSION OF NONRESIDENT OUT-OF-COUNTY STUDENTS**

The Talbot County Board of Education will consider admitting non-resident students to Talbot County Schools under the following conditions:

- I. The parents of a "non-resident" student (see residency definition in Policy Code 10.6) must obtain permission from the Superintendent of Schools prior to enrolling a student in the Talbot County Public Schools. The request shall be in writing and indicate the child's name, reason for the request, and the desired effective date.
- II. When the above request is received by the Superintendent, he/she or the Student Services Department shall investigate the request to assist in rendering a decision on the matter. Student capacity of schools shall be a factor in the decision.
- III. The Superintendent shall make his/her decision known to the parents, receiving school administrator, Transportation Safety Manager, Director of Finance, and the Supervisor of Student Services. It is required that the decision be in writing.
- IV. The following basic guidelines shall apply if the decision is affirmative:
  - A. Permission shall be for one school year or for the remainder of the school year in which the transfer took place. Any exception from this policy shall specify the dates covered by the exception in the Superintendent's letter of approval. If the parents desire a continuation of the transfer for the succeeding school year, they must submit the request in writing to the Superintendent prior to the registration date for the new school year.
  - B. Students shall be subject to all policies and regulations governing resident students except as specified in this policy.

**-END-**