

**TALBOT COUNTY  
PUBLIC SCHOOLS  
EASTON, MD 21601**

**POLICY CODE  
4.4  
ADOPTED:  
07/23/08  
REVIEWED:  
06/01/10**

### **INTERNAL CONTROL POLICY**

- I. Talbot County Public Schools uses a system of internal controls to protect Talbot County Public Schools assets, ensure the integrity and reliability of its information, ensure compliance with laws, policies, procedures, and the performance of its business objectives.
  
- II. Internal Controls are a process that are established, reviewed, and continually monitored by the Director of Finance, Senior Staff, Administrators, Supervisors and Managers. It is management's responsibility to establish and maintain adequate internal control over financial reporting. It is the responsibility of all employees to understand the internal controls and ensure they are effective.

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