

**TALBOT COUNTY
PUBLIC SCHOOLS
EASTON, MD 21601**

**POLICY CODE
2.10
ADOPTED: 6/17/2020**

DATA GOVERNANCE AND USE

The Superintendent is authorized to establish procedures governing the storage, use and sharing of data maintained electronically by Talbot County Public School . Such procedures shall comply with applicable state and federal law and shall include provisions for data security (including physical security measures), access controls, quality control, and data exchange and reporting (including external data requests, and third party data use). Nothing in this policy or in any procedures authorized hereunder creates or expands any entitlement to confidentiality of records beyond that which is established by law or specific Board policy.

Any unauthorized access, use, transfer, or distribution of TCPS data by any employee, student, or any other individual may result in disciplinary action (up to and including termination for employees) and other legal action.

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