

PROCUREMENT, SUSPENSION AND DEBARMENT

- I. Federal regulations stipulate that Talbot County Public Schools is prohibited from entering into a “covered transaction” (i.e. a transaction paid for with federal funds) with a vendor or subgrantee that has been suspended, debarred, deemed ineligible or voluntarily excluded from receiving federal funds. Vendors (companies or individuals) can be suspended, debarred, deemed ineligible or voluntarily excluded when they have not fulfilled their obligations to the federal government in a previous situation.
 - A. The covered transaction provision applies to TCPS in two key situations:
 - 1. Any time TCPS would award a subgrant to another party and/or
 - 2. When TCPS contracts with a vendor and the amount of the contract is expected to equal or exceed \$25,000 during a 12-month period.

- II. It is the responsibility of the Talbot County Public Schools Federal Grant Program Manager to confirm the suspended, debarred, deemed ineligible or voluntarily excluded status of vendors or sub grantees before entering into a covered transaction with them. If a grant manager expects to make multiple purchases with a vendor that will total \$25,000 or greater, the policy is also in effect.

Prior to contract award and/or Board approval, all contractors being considered for award must provide certification that they have not been suspended, debarred, deemed ineligible or voluntarily excluded from doing business with the US Government. TCPS will query the appropriate debarment sites to determine eligibility. Printed documentation will be kept in the grant files to verify that the rules for suspended, debarred, deemed ineligible and voluntarily excluded vendors have been fulfilled.

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