

**TALBOT COUNTY
PUBLIC SCHOOLS
EASTON, MD 21601**

**POLICY CODE
7.12
ADOPTED: PRIOR TO 07/87
REVISED: 11/11/10**

INTENT FORMS

**I. AVAILABILITY TO ADMINISTRATIVE AND SUPERVISORY
PERSONNEL**

- A. Administrators responsible for hiring recommendations will receive a summary of Intent Forms for all certificated or non-certificated employees and can review the necessary personnel files of transfer candidates in the personnel office.

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